

## Minutes of Meeting

Location: NØK premises, Tomtegata 8, Tynset

Date: 14.02.2018

Time: 08.00-09.00

Attendees: Jonny Andersen/Fjell IT, Prosjektleder

Stein Olsson/NØK, Prosjektleder

Kai Ståle Holten/NØK, Leder plan

Torgeir Leet Halvorsen/NØK, Nettsjef

Minutes taken by: Torgeir Leet Halvorsen

Meeting purpose:

- Project familiarization
- Discuss schedule, responsibilities and interfaces for phase 1 of DC at Plassen, Alvdal

### Agenda/Actions items

| Action  | Title/description/due date/responsible                                                                                                                                                                                                                                                                                                            | Status |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 2018/01 | <b>Roles and responsibilities</b> <ul style="list-style-type: none"><li>• Fjell IT is New Mining Company's representative and is coordinating the overall schedule in the project</li><li>• Site prep contractor: Tronfjell Maskin</li><li>• Electrical contractor: Nord Østerdal Elektroservice (NØE). Contact person is Ivar Eggestad</li></ul> | Info   |
| 2018/02 | <b>NØK battery limit</b> <ul style="list-style-type: none"><li>• NØK battery limit: Low-voltage circuit breakers in transformer cabinets.</li><li>• Site utility power to be supplied by NØE internally on site</li></ul>                                                                                                                         |        |
| 2018/03 | <b>Request for information – Plot plan</b> <ul style="list-style-type: none"><li>• Plot plan of Alvdal DC site including transformer locations and High Voltage cable routing to be submitted to NØK</li></ul> Responsible: Dataroom/Fjell IT<br>Due date: asap                                                                                   | Open   |
| 2018/04 | <b>Request for information – Date for access to site</b> <ul style="list-style-type: none"><li>• Scheduled date for NØK access to site with marked positioning of transformer cabinets after site prep to be provided</li></ul> Responsible: Dataroom/Fjell IT<br>Due date: asap                                                                  | Open   |
| 2018/05 | <b>Preliminary milestones</b> <ul style="list-style-type: none"><li>• IG 1 application to be submitted by Norconsult week 8/2018</li></ul>                                                                                                                                                                                                        | Info   |

|         |                                                                                                                                                                                                               |      |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
|         | <ul style="list-style-type: none"> <li>• Start site prep week 8. Estimated duration 3 days for top soil removal + ? days</li> <li>• Project master schedule release date 16.03.2018</li> </ul>                |      |
| 2018/06 | <b>Project info</b> <ul style="list-style-type: none"> <li>• Truck access (road) to transformers/substations is required during operation phase (Must be allowed for in the permanent site layout)</li> </ul> | Info |
| 2018/07 | <b>HSE</b> <ul style="list-style-type: none"> <li>• Fire safety zone defined as 5 meters radius from each transformer/substation</li> </ul>                                                                   | Info |
| 2018/08 | <b>Temporary power</b> <ul style="list-style-type: none"> <li>• Requirements (Date, effect, etc.) for temporary power supply to be submitted to NØK if applicable</li> </ul>                                  | Info |